



Heaven Little Helper Daycare

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8688 Coleman Rd. Barker, NY 14012

716-810-2135 (h) | 716-438-8653 (c)

jenny.heavenlittlehelper@gmail.com

HeavenLittleHelperDaycare.com

Application Form

Full name of child:		Name usually known by:	
Date of Birth:		Sex:	<input type="checkbox"/> Boy <input type="checkbox"/> Girl
Address:			
Address:			
Postcode:		Home Phone:	

Mother's Details:			
Mother's name:			
Occupation:		Employer:	
Work phone number:		Mobile phone number:	
Email address:			
Address (if different from child's):			
Address:		Postcode:	

Father's Details:			
Father's name:			
Occupation:		Employer:	
Work phone number:		Mobile phone number:	
Email address:			
Address (if different from child's):			
Address:		Postcode:	

Who has parental responsibility?			
Name:		Name:	
Are there any contact restrictions (if yes please give details below)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Details:			

Other Emergency Contacts:			
Name:			
Telephone Number:		Relationship to child:	
Name:			
Telephone Number:		Relationship to child:	

Day	Morning			Afternoon			Night	Full Day
Monday	From:		To:		From:		To:	
Tuesday	From:		To:		From:		To:	
Wednesday	From:		To:		From:		To:	
Thursday	From:		To:		From:		To:	
Friday	From:		To:		From:		To:	

Doctor's Details:			
Doctor's name:			
Doctor's address:			
Policy number		Doctor's phone number:	
Health Insurance's name:		Health Insurance phone number:	

Medical Details:

Medical Details
 Does your child have any medical problems that we should be made aware of? Please give details below:

Allergies
 Does your child have any allergies that we should be made aware of? Please give details below:

Long Term Medication

Is your child on any long-term medication that we should be made aware of? Please give details below:

Special Dietary Requirements

Does your child have any special dietary requirements? e.g., Vegetarian. Please give details below:

Permissions:

Do you give the HLH Daycare permission to take photographs of your child for development files?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you give the HLH Daycare permission to take photographs of your child for promotional purposes?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you give the HLH Daycare permission to use sun cream?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you give the HLH Daycare permission to use baby wipes/teething gel/sudocream?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you give the HLH Daycare permission to administer first aid?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you give the HLH Daycare permission to administer lipsbold	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you give the HLH Daycare permission to use bug spray	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Signature: _____ Date: _____

Child's Background

Child's Religion:		Child's Ethnic Group:	
What is the first language spoken at home?			
Is there any other language spoken at home?			

Sleeping Arrangements

I give permission for my child to sleep in the following areas of the home/daycare:	<input type="checkbox"/> Living Room	<input type="checkbox"/> Play Room	<input type="checkbox"/> Bedroom
I give permission for my child to sleep on the following:	<input type="checkbox"/> Pack N Play	<input type="checkbox"/> Nap Mat	<input type="checkbox"/> Crib

I give permission for my child to sleep in a room that is the caregiver is not present. I understand the door must be left open at all times; a caregiver will be on the same floor as my child, a caregiver will have a functioning monitor on in any sleeping area where my child is sleeping, and a caregiver is not present. Additionally, child will be checked on every 15 minutes by a caregiver.

Special Circumstances:

Water Hazards

I, _____, have been given written notification that my day care provider, Heaven Little Helper Daycare, has taken all necessary precautions for my child _____, who is in her care, against harm relating to the water hazard. Heaven Little Helper Daycare has installed an alarm system to help prevent any child from escaping the daycare and coming in contact with the water.

Firearms

I, _____, have been given written notification that my day care provider, Heaven Little Helper Daycare, has taken all necessary precautions for my child _____, who is in her care, against harm relating to firearms. Heaven Little Helper Daycare has ensured that all firearms in the home are inaccessible to children and locked in a room away from any activity. All firearms have a lock on the trigger and at NO time will they be in view or reach of any child.

Collection Arrangements:

Who is authorized to collect your child from daycare other than parents? Your child will only be allowed to leave the daycare with people listed here. **Any changes to this information should be made in writing to the provider/owner.**

Name:		Relationship to child:	
Name:		Relationship to child:	
Name:		Relationship to child:	

As an extra precaution you may use a password. Anyone collecting your child should be made aware of this.

Password:	
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Application Agreement

I understand and acknowledge that the fee due for my child's daycare place is to be paid per week and is paid one week in advance, directly into the bank and nonrefundable in case of absence. I further agree to give two weeks' notice if I wish to withdraw my child from the daycare. I understand that failure to pay said fees may result in loss of childcare provision.

Signature: _____

Date: _____

Family Handbook Acknowledgements

I have received the **Heaven Little Helper Daycare Family Handbook**, and I have reviewed the entire contents. It is my responsibility to understand and familiarize myself the Family Handbook and to ask the provider for clarification of any policy, procedure or information contained in it that I do not understand.

Recipient Signature: _____

Date: _____

Provider Signature: _____

Date: _____